

*Experience the Difference*

# TANGLEWOOD TOWNHOMES

*Homeowner's Association*

## Fall Updates Community Newsletter



August 5, 2019

Dear Homeowner,

You may or may not be aware of some of the changes happening within our community. As such, we are writing you today to inform you of some of the exciting and much needed changes in our community!

### **Management Company:**

Sometimes being in a deed restricted community can be challenging. One of these challenges is enforcing compliance with the governing documents. As such, the Board of Directors has hired Ameri-Tech Management to help ensure our covenants are being enforced. This management company has many things to offer our community. Here are just a brief few:

1. **Community Website** – Our website is [www.TanglewoodTownhomes.com](http://www.TanglewoodTownhomes.com). There, you can see who our board members are, who and how to contact our property manager and her assistant. There is also an option for submitting work orders on the 'Work Order' page and a 'Contact Us' option. We also have all of the governing documents and applications online for your convenience. At your leisure, we encourage you to visit the community website.
2. **Communication** – The website has contact information for the manager which can be utilized via email or phone. She also has an assistant who can assist with concerns in the community, and someone else who can help you with maintenance fee questions or concerns.

### **Community Updates:**

**Front Entrance** – the front entrance has had some work done to beautify the common areas and improve our community's lifestyle. Some of this work includes new palm trees, flowers and colorful bushes. We removed the waterfall for lack of a water supply.

**Roofs** – have been cleaned recently.

**Lanscaping** – trees have been trimmed in the community and we have made upgrades to the entry way.

### **Community Reminders:**

**Architectural forms** can be located on the website. You will need to submit them to Ameri-Tech who sends them to the ARC committee for approval. The property manager will notify you when it has been approved or denied. These forms must be completed with any changes to your property – windows, patios, etc.

**Parking** – As a reminder, there is no overnight parking in the paved area unless there is marked parking spots available in the guest area.

**Work Orders** – Please remember to **use the website to report all work orders!** The management firm is now handling the work order requests so the board has more time to work on other issues in the community. The board and management is requesting that all work orders or concerns go through management. The board **will not guarantee a response to any requests reported directly to the board**, only those reported to management will be addressed in the order they are received.

We look forward to a great rest of the year with our management firm and all of our owners!

Sincerely,

Board of Directors at Tanglewood Townhomes HOA